Registration and Payment Flow Chart

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[Sign in as User] → [Log in the User Info] → [From Hongkong, Macau,
                                              Taiwan district, or other
                                              Oversea Country]
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Accepted Code could be more than one for some user. Pls make sure everytime you choose the right Accepted Code while you pay the fee on the payment page.

No

Yes

Accepted Code means Submission Code of Paper; or Accepted Code for ShortPaper and Poster.

[Download the form, send filled form and firstpage of Passport to caadria2018@163.com]

[Student?]

Yes

No

1. Add the Accepted Code in the User Info Page. If you add the wrong Code, ignore it, and add the right one.
2. Click "Payment page" button on the User Center Page.
3. Choose "no" of the Workshop Fee.
4. Choose the right code you would like to pay this time.
5. Click the white part of the page anywhere, and wait seconds till the money change into ¥2800 and $420. or ¥1500 and $220 (Studnet Fee). (this step depends on the network speed)
6. Choose the ¥2800 and $420. or ¥1500 and $220 (Studnet Fee).
7. Choose the "Alipay" or "Foreign Currency".
8. Click the button"Pay".
9. If not succeed, shut down the page "zhifu.tsinghua" page and just back to click the button "Pay" again(step 7).
10. If u failed with the payment and the Accepted Code seemed locked in the system. Pls add the Code again with "0" as start.
e.g. original Code 123 has been locked, add 0123 to pay.

[Upload one file of your Student card | ISIC | Other Certificates in English, with Valid Date on.]

[Registration fee must be paid one by one.]

Paper

Short Paper
Poster

Workshop

1. Click "Payment page" button on the User Center Page.
2. Choose "yes" of the Workshop Fee.
3. Fill in the blank with "ws**" or "WS**".
4. Click the white part of the page anywhere, and wait seconds till the money change into ¥4000 and $600.(this step depends on the network speed)
5. Choose ¥4000 / $600.
6. Choose the"Alipay" or "Foreign Currency".
7. Click the button"Pay".
8. If not succeed, shut down the page with "Lock", and just back to click the button "Pay" again(step 7).

[Choose the right Accepted Code on the payment page before you pay]

[Choose the right Accepted Code on the payment page before you pay]

[Fill the Workshop Code WS01-WS10 as choosing the team you want to participant.]

[Pay the fee with NO MORE THAN ONE CODE]

Once it has been paid, the paid Accepted Code cannot be modify anymore.
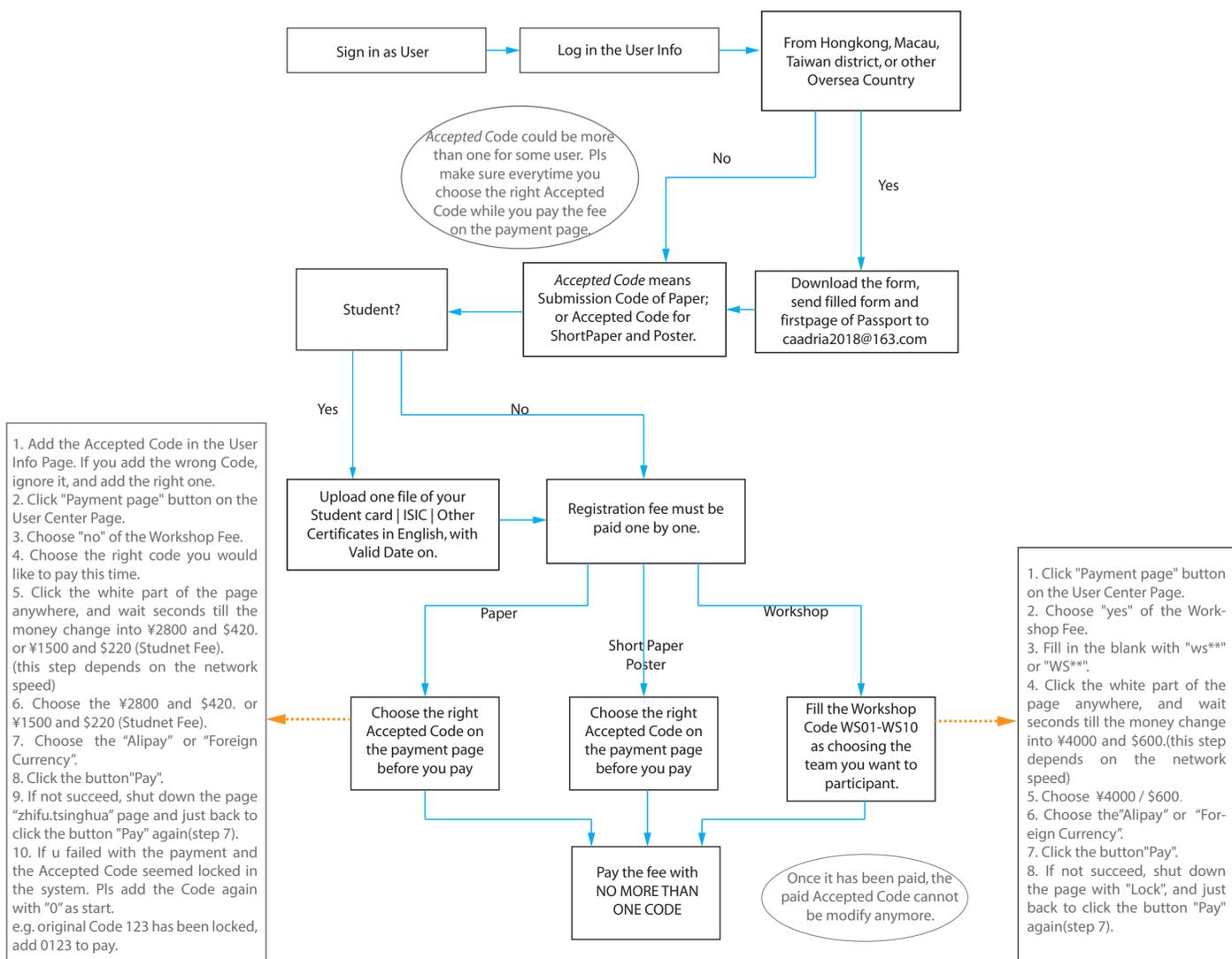
Questions and Answers

Thank you for contacting CAADRIA 2018. We hope to respond to your email within 3 business days, but due to the high volume of emails, we cannot guarantee a prompt reply.

 In addition, below are answers to commonly asked questions.

Registration & Payment

1. Registration and payment system is now open.
2. Accepted Code is your paper ID/ poster ID. Leave it blank if you do not have one. You can add more accepted codes in member centre.
3. Payment: We only accept Alipay, Visa and MasterCard. If you have difficulties using a credit card to pay US dollars, please try another credit card as some cards may fail due to banking agreement.
4. Invoice Fapiao/ Receipts of Payment/ Official Invoice: Available in late April. We strongly suggest that you pick it up during the conference. However, we could also mail it to you if you are in an urgent need. In this case, you are required to pay the postage.
5. Co-authors Registration: No discount. No "Register Another Author" function. Each author who would like to attend the conference should create an account and pay early bird registration fee. At least one author should register and pay conference fees.
6. More Than One Paper: If you have more than one paper to present & register, you do not need to create multiple accounts. Instead, you are supposed to add additional Accepted Code (Paper ID) , and pay for each of them.
7. Young CAADRIA Awards Winners: You are exempt from conference fees. After you register, you do not need to do anything at present. We have a list of winners and will take care of your registration.
8. Workshop Registration: Workshop venue will be the School of Architecture, Tsinghua University. Whether you plan to attend the conference or not, you should sign up for a workshop on the conference website: www.caadria2018.org.
9. Student Eligibility: Must be enrolled in colleges, universities, master's programs, PhD programs and undergraduate programs during the conference dates (May 17-19, 2018). Must provide us with student identity proof in English/Chinese. We accept the following proof:
   a. A scanned copy of your student identification card demonstrating that you will be enrolled on May 17, 2018 (Must have an explicit valid date on it, an identification card that only contains the date you started school is not acceptable.
   b. A transcript showing the courses you are enrolled in for dates that include May 17-19, 2018. Transcript in .txt format is not acceptable.
   c. A letter from your college student affairs or admissions office, stating that you are enrolled as a student for a time period that includes May 17 -19, 2018. This letter must: be on school letterhead, display a school seal or logo, contain a signature and phone number of a representative from the admissions office.
   d. Proof that you have accepted an offer to attend an eligible college or university stating for a semester/grading period starting on or before May 17, 2018. You must not only include an acceptance offer letter, but also show proof that you have accepted the offer. The acceptance letter must: be on school letterhead, display a school seal or logo, contain a signature and phone number of a representative from the admissions office.
   We may ask you to present your Student ID (with valid date) during conference check-in.
10. Extra Tickets: If you plan to bring your spouse or children to conference dinner party (May 18), you should buy extra tickets for them ($50/CNY 320 per person. Free for children under 16).
11. City Tour: Sign up for city tours during conference check-in.
12. Vegetarian: Please inform us before April 1, 2018, at caadria2018@126.com.

Conference Schedule & Venues

1. Presentation schedule: TBD
   If you have special requirement on your presentation time, please inform us as early as possible so we can arrange for you.
2. Conference Venue: School of Architecture, Tsinghua University Campus, Haidian District, Beijing, 100084

Visa

We do not provide visa sponsorship. However, you can present the conference invitation letter at Chinese Embassy or Consulate.

Invitation Letter

An invitation letter will only be sent on condition that you send us required information and we receive your registration fees. Please note that we can only provide a standard conference invitation letter for you (not Invitation letter of Duly Authorized Unit), it is your responsibility to obtain a proper visa to attend the conference.
1. Whether you need an invitation letter or not, if your nationality (as in passport) is not Chinese, or if you currently live in Taiwan, Hong Kong, Macao or overseas countries, you should complete the "Incoming Overseas Scholars Application Form" and send it to caadria2018@163.com.
2. If you are Chinese living in Mainland China, but still need an invitation letter, you should also complete the "Incoming Overseas Scholars Application Form" and send it to caadria2018@163.com.
3. If you plan to bring spouse or child, please also include their personal information (Full Name, Birthday, Gender, Nationality, Passport No. etc.) in the email.

Airport Shuttles and Local Transportation

1. Conference Venue: School of Architecture, Tsinghua University Campus, Haidian District, Beijing, 100084
2. Airport: Beijing Capital International Airport (PEK)
3. Airport to Tsinghua University:
   a. Subway: $5 (RMB 30), 2 transfers, Airport Line (Capital Airport Express Train), Siyuanqiao Station> Line 10, Zhichunlu Station > Line 13, Wudaokou Station. Buy a single-ride ticket at vending machines or use Yikatong (Beijing Transportation Smart Card).
   b. Airport Shuttle Bus: $5 (RMB 30), Airbus Line 5 (BCIA to Zhongguancun), get off at TusPark (Tsinghua University Science Park). From 06:50 to 24:00, every 30 minutes. Buses depart when fully seated. http://en.bcia.com.cn/traffic/airbus/index.html
   c. Taxi: $20 - $25 (RMB 120 - 150), get off at the East Gate of Tsinghua University
4. Local Transportation:
5. Bike-sharing: $ 0.3 (RMB 2) per hour. Download apps and register before using the service.
   Mobike: https://www.mobike.com/global/
   Ofo: http://ofobicycle.com/
6. Local Buses: $ 0.3 (RMB 2) each time, only accept cash or Yikatong (Beijing Transportation Smart Card).
7. Subway: $0.5-$1(RMB 3-6). Buy single-ride tickets at the subway station or use Yikatong (Beijing Transportation Smart Card). The nearest subway stations are Qinghuadongluxikou (Line 15) and Wudaokou (Line 13).
8. Beijing Transportation Smart Card: Buy at counters or vending machines in every subway station. Each card requires an RMB20 refundable deposit. Generally, it is suggested to store RMB 50 for 2-3 days' stay and RMB 100 for one-week cost when buying the transportation card.

Hotel Recommendation

Wenjin Hotel

Website: http://www.wenjin.com.cn/en/index-.html
Tel:+86 10 6252 5566
Address: South Gate of Tsinghua University, Chengfu Road, Haidian District, Beijing, 100084

Holiday Inn Beijing Haidian

Website: https://www.ihg.com/holidayinn
Tel:+86 10.82398888
Address: Building A, No. 89 Shuangqing Road, Haidian District, Beijing, 100085

Xijiao Hotel Beijing

Website: http://www.xijiaohotelbeijing.com
Tel:+86 10 62322288
Address: No. 18 Wangzhuang Road, Haidian District, Beijing, 100083

Unisplendour International Center

Website: http://www.uniscenter.com
Tel:+86 10 62798888
Address: East Gate of Tsinghua University, Haidian District, Beijing, 100084